

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF FIRE PREVENTION
FIRE SERVICE TRAINING



**Emergency Vehicle Driver
Instructor Pamphlet**

(July 2004 version)

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Emergency Vehicle Driver Program

The State of Alaska Emergency Vehicle Driver Certification program has been developed to assist local emergency service organizations in conducting effective training and education in prevention of motor vehicle accidents involving fire and rescue apparatus. This program is based in part on NFPA 1002, NFPA 1500, IFSTA Apparatus Operator, Title 13 Alaska Administrative Code, and the National Safety Council's CEVO II Fire and Ambulance programs.

Responses to and from emergency and non-emergency incidents continues to be the second leading cause of firefighter fatalities in the United States. The intent of this program is to ensure personnel have an increased awareness of the problems regarding driving emergency vehicles, have adequate practical training for safe driving both on and off of emergency incidents, and will continue to work towards reducing fatalities and injuries to emergency response personnel and civilians.

This program only focuses on the driving portion of operating an emergency vehicle. The training program does not include all the training and skills necessary to effectively operate the emergency vehicle at the incident. This training program may be utilized by fire, emergency medical, or law enforcement organizations throughout the state.

This program is designed to be conducted and administered at the local level. After successfully completing the program, and submitting the required documentation to Fire Service Training, applicants will be issued a State of Alaska certification.

Emergency Vehicle Driver Instructor Program

To accomplish the goals of the EVD program, FST will approve instructors to manage the training program and provide instruction at the local level. To receive this approval from FST instructors applicants must:

- a. Have read the FST EVD certification pamphlet
- b. Have read this EVD Instructor pamphlet
- c. Completed the compliance form and written exam at the end of this pamphlet.

To be certified as an FST Emergency Vehicle Driver Instructor the applicant must:

- a. Be recommended by the local Fire Chief and/or Training Officer, and be approved by FST
- b. Be a certified Emergency Vehicle Driver
- c. Have completed the approved EVD Instructor program (initially this will be the above requirements)
- d. Be at least a certified Alaska Fire Instructor I.

EVD Instructor Courses

Initially, to approve instructors to conduct this training FST will require that instructor applicants simply complete this pamphlet, the compliance agreement, and the written exam. After approving this initial round of instructors, FST will conduct complete instructor training courses for the program. These courses will be approximately one day in length and will be conducted from time to time based on requests and need. Students for these instructor training courses will be selected by the local department and

approved by FST. In these courses the student will learn how to safely and effectively conduct an EVD certification course. Students will also learn the FST requirements for conducting an EVD certification course.

EVD Course Delivery Procedures

To conduct an approved EVD course and get students certified the below procedures must be followed.

- a. Approved EVD Instructor conducts CEVO II program.
- b. CEVO II certificates are received from the National Safety Council.
- c. Approved EVD Instructor conducts the practical skill driver education portion of the program. These practical skills may be taught by the EVD Instructor or another instructor the primary EVD Instructor has nominated. These practical skills must follow the NFPA standards and the FST EVD Training Record.
- d. The FST approved EVD Instructor completes and signs the EVD Training Record.
- e. The applicant completes a FST Application for Certification.
- f. The EVD Instructor attaches the signed EVD Training Record, and CEVO II certificate to the application and mails them to FST certification office.
- g. EVD certificates should be mailed within 60 days.

Completed applications should be mailed to the FST Certification Office:

Roxanne Kuk, Certification Clerk
5700 E. Tudor Road
Anchorage, Alaska 99507
Phone: (907) 269-5490
Fax: (907) 338-4375

Frequently asked questions regarding the EVD program

If a department presently uses the Vol. Fire Insurance Services driver safety program can they use this training course instead of the Natl. Safety Council CEVO II?

Although these programs are very similar the Alaska certification is based on the CEVO II, so departments interested in certification must use that program.

Our Department already has a driver safety program. Do I need to change my program to get state certification?

Probably not, but you will need to incorporate the CEVO II curriculum in to your present program, and you will also have to complete all the NFPA driving requirements identified on the training record.

Will the Fire Service Training come to the local department to administer the final exam?

No. There is not final exam for this certification. Certification is granted if the applicant has completed the CEVO II course and has the FST training record completed and signed by an approved EVD instructor. This is all accomplished at the local level.

Can only FST approved EVD instructors provide the field instruction under this program?

No. The approved FST EVD instructor may allow other instructors to provide instruction at the local level, but all the training records and application must be signed by the approved EVD instructor. The authority to manage this program at the local level lies solely with this approved instructor. He can have other individuals providing instruction for him, but has the final responsibility for the program.

Will FST approve of multiple EVD instructors at one department?

Yes. FST will approve those instructors selected by either the Fire Chief or the Training Officer. These individuals must also meet the requirements of the instructor program to receive approval.

Is there an expiration date to the EVD Instructor certificate?

No, but a person must maintain their Fire Service Instructor, and/or EMS Instructor, and/or Police Instructor certification for the EVD Instructor to remain valid. The Instructor must also maintain their primary EVD certification, which is valid for 3 years. Fire Service Training also expects that the Instructor will continue to maintain their EVD Instructor expertise. FST reserves the right to revoke any EVD Instructor certification if the requirements of the program are not being met.

Will FST conduct any EVD courses?

Generally not. The goal of this program is for the training to be conducted at the local level. FST may elect to conduct training from time to time as needed.

How does my department get involved and begin the program?

First, contact FST to express your interest. Second, order the CEVO II program. Third, get at least one instructor approved by FST as an EVD Instructor. Forth, begin the program, complete the training, and send applicants into FST for certification.

If a department only has small vehicles like an ambulance, can I conduct the program, or do I need larger engines, trucks, and tankers?

It is not necessary that a department have large apparatus for this program to be conducted and to be successful. The emphasis of the program is on driving; whether it is large or small vehicles. It is anticipated that departments will conduct the training across the variety of vehicles they utilize.

Can I use this training program for my volunteers who respond in personal vehicles to emergency scenes?

Yes. This program is for all personnel who drive to and from emergency scenes. Although the program is designed for primary response vehicles it is an excellent tool to use for all drivers. If a person has not been with an emergency response agency for at least 2 years they need the approval of the agency director (Chief of Training Officer) to complete the program.

One of the driving requirements on the training record is for a person to operate an emergency vehicle under “emergency response” conditions (NFPA 1002, 2-3.6). Does this mean that prior to certification as an EVD the person must be evaluated while driving on an emergency response?

The method of compliance with this standard is left up to the local jurisdiction and the local EVD instructor. Although the NFPA standard states that the person must be evaluated while on an emergency response, Fire Service Training understands that this may be difficult, and that some departments may not allow this during “training”. As a minimum the EVD instructor must ensure that all the prerequisite skills and knowledge have been taught and evaluated. It is also anticipated that the instructor will attempt to set up “simulated” emergency response scenarios that can be evaluated during training.

Fire Service Training EVD program contacts

For information regarding the EVD program any regional FST office may be contacted. The FST program manager for the EVD program is Bill Hedrick in the Northern Region Office. His contact information is:

Bill Hedrick
Fire Training Specialist
Fire Service Training
1710 30th Ave.
Fairbanks, Alaska 99701
(907) 451-9001

STATE OF ALASKA EMERGENCY VEHICLE DRIVER INSTRUCTOR

Expectations and Compliance Agreement

Emergency vehicle accidents in the United States are a serious problem and continue to injure and kill to many emergency responders each year. Fire Service Training has developed this program to assist the local department in enhancing the local driving training program and also to help in reaching the goal of reducing the national statistics involving emergency apparatus.

The undersigned agrees to comply with the policies and procedures of the Fire Service Training Emergency Vehicle Driver program, and additionally:

- Agrees to conduct the State of Alaska Emergency Vehicle Driver Program in compliance with NFPA 1901 and 1500 Standards;
- Agrees to manage, direct, or implement this program ensuring that safety is the top priority and safety considerations are being addressed at all times;
- Agrees to evaluate and make suggestions on improving this program in-house and at the State level;
- Agrees to include specifics on local apparatus that is pertinent and relevant to the training program;
- Agrees to maintain proper documentation in accordance with program requirements and agrees to ensure that personnel under their direction stay current with their certification;
- Agrees as an appointed FST Emergency Vehicle Driver Instructor to uphold the intentions of this program and work towards making the local department's driving program stronger and safer.

Compliance Agreement

I, _____ agree to administer this
program

(Instructor Name)

in its entirety to the members of the _____
(Department Name)

in accordance with the rules, policies and procedural requirements mandated by FST.

(Instructor Signature)

(Date)

Instructor Quiz:

(Circle all the correct answers that apply)

1. Who can provide EVD instruction at the local level?
 - a. Only FST approved EVD instructors.
 - b. Approved FST EVD instructors and their designated local driver instructors.
 - c. Any driver instructor designated by the Fire Chief or Training Officer.
 - d. The most experienced driver in the department.
2. What elements are important to maintain EVD driving program's integrity?
 - a. Ensure that safety and quality are addressed and continue to encourage drivers to slow down.
 - b. Maintain accurate and complete program documentation.
 - c. Ensure that instructors are experienced and knowledgeable.
 - d. Sell the programs and it's importance to the entire staff of the organization.
3. Who has primary responsibility for the safe operation of a fire response vehicle?
 - a. The officer in charge or the senior medic.
 - b. The operator.
 - c. The vehicle mechanic
 - d. The Chief of the Department.
4. Why are seat belts critically important for emergency responders?
 - a. They keep occupants secured in place.
 - b. They make us look good in the public's eye
 - c. It's the law and increases survival rates at accidents.
5. Is it important that the driver understands the requirements of the NFPA standards with regards to vehicle operations?
 - a. Not necessarily, because they were written for larger departments.
 - b. Yes, because they provide a useful map and guide for managing a driver training and safety program, no matter the size of the department.
 - c. Not really, cause our local department sets it's own driving standards.

True or False Questions

6. I can make a difference and increase operator safety awareness by implementing the State Emergency Vehicle Driver Program in my organization. True False
7. . Driver training is a boring subject, and tends to get labeled as "not that important as long as the operator gets to the scene". True False
8. Since Alaska driving conditions are much different than the rest of the country, a nationally based driving program may not work in our organization. True False
9. Emergency providers should be exempt from wearing seatbelts. True False