

Renton Fire and Emergency Services Department Standard Operating Procedure	
Subject: Occupational Safety and Health	Number: 2101
Effective Date: March 1, 2008	Revised:

1.0 Statement of Policy

- 1.1. The Renton Fire and Emergency Services Department’s Occupational Safety and Health process shall be based primarily on the Washington State Safety Standard for Firefighters (WAC 296-305).
- 1.2. The Department’s Occupational Safety and Health process shall consist of the following:
 - 1.2.1. WAC 296-305 (the most current version).
 - 1.2.2. Applicable portions of the labor agreements between the City of Renton and:
 - 1.2.2.1. IAFF Local 864
 - 1.2.2.2. AFSCME Local 2170
 - 1.2.3. NFPA 1500
 - 1.2.4. Department SOPs in their entirety.

2.0 Objectives

- 2.1. The objective of the Department’s Occupational Safety and Health program is to ensure that annually, ZERO Renton Fire and Emergency Services Department members lose their lives in the line of duty.
- 2.2. Additionally, the program supports the following Department values:
 - 2.2.1. Nothing is of more value than human life and the safety of our members.
 - 2.2.2. Competence is the ultimate measure of performance.
 - 2.2.3. We can only do what we are trained, capable, equipped and prepared to do.

3.0 Responsibility

- 3.1. All members of the Department are responsible for complying with the provisions of WAC 296-305.
- 3.2. All supervisors are responsible for utilizing and enforcing the provisions of the safety standard.

4.0 Procedures

- 4.1. Safety Meetings
 - 4.1.1. When at all possible, supervisors will see that items of concern will be corrected according to established standard operating procedures.
 - 4.1.2. Items that cannot be resolved at this level will be forwarded in writing to the Facility Captain.
 - 4.1.3. Minutes will be kept of all meetings and copies forwarded to the Facility Captain.
 - 4.1.4. Minutes will be maintained in a file at each station.
 - 4.1.5. When appropriate, the Facility Captain may forward information to the Safety Officer for further consideration.
- 4.2. The Monthly Facility Safety Inspection shall be conducted:
 - 4.2.1. On the last Sunday of each month for Fire Stations.
 - 4.2.2. On the last Friday of the month for other facilities.
 - 4.2.3. Monthly Safety Inspection forms shall be distributed as follows:
 - 4.2.3.1. White Copy - Safety Officer
 - 4.2.3.2. Yellow Copy - Station file
 - 4.2.3.3. Pink Copy - Master File - Headquarters

5.0 References

- 5.1. WAC 296-305 <http://www.lni.wa.gov/wisha/rules/firefighters/default.htm>
- 5.2. NFPA 1500 Standard on Fire Department Occupational Safety and Health Program - 2007 Edition
- 5.3. Department SOPs:

- 5.3.1. Department Organization
- 5.3.2. Risk Management
- 5.3.3. Advisory Committees
- 5.3.4. Training Program Management
- 5.3.5. Safety Officer
- 5.3.6. Vehicle Passenger Safety
- 5.3.7. Accident Review
- 5.3.8. Respiratory Protection
- 5.3.9. Personal Protective Equipment
- 5.3.10. Exposure Control
- 5.3.11. Occupational Injury and Illness

6.0 Appendix – N/A