



EXHIBITOR AGREEMENT
EXHIBITS: DECEMBER 10 – 11, 2019
ST. LOUIS, MISSOURI

1

REGISTRATION INFORMATION

Please type or print the following information. Information will be used for conference signage, exhibitor listings and badges.

Company		Primary Contact <i>(This person will receive all show information from the IAFC)</i>	
Address			
City	St/Province	Zip	Country
Phone	Fax	Email <i>(Confirmation is sent via email)</i>	Website

Authorized Signature *(The signature above acknowledges receipt and agreement to abide by the booth payment schedule and to all show rules and regulations.)*

2

SPACE SELECTION

Space is assigned on a first-come, first-served basis. AHIMTA will assign exhibit space based on availability and in accordance with the exhibitor’s choice whenever possible. If the exhibitor’s choice is not available, AHIMTA will assign the best available space.

Space Choices (List choices in order of preference):

1. _____ 2. _____ 3. _____ 4. _____

Please list any direct competitors you cannot be located next to: _____

3

EXHIBIT SPACE FEES

Number of Standard Exhibit Booths Requested (8' x 10'): _____ x \$1,500.00 = \$ _____

4

PAYMENT INFORMATION

- Check Payable to IAFC
- AMEX
- VISA
- MasterCard

Name as it appears on card	Card #	CSV# (3 or 4 digit security code)
	\$	
Exp Date	Amount to Charge	Signature of Cardholder

MAIL WITH CHECK TO: International Association of Fire Chiefs
CL500039
P.O. Box 5007, Merrifield, VA 22116-5007

EMAIL TO: Taylor Munday – tmunday@iafc.org
Direct #: 703-537-4824

PAYMENT SCHEDULE: Exhibitors contracting exhibit space will have (2) scheduled payments. FIRST PAYMENT of 50% total space cost is due with application FINAL PAYMENT of remaining balance is due by September 3, 2019. By signing the Exhibit Space Contract, you certify that you have the authority to sign the contract and bind the company listed to the Official Rules and Regulations.

CANCELLATION POLICY: Cancellation of exhibit space must be made in writing and confirmed by IAFC. Properly requested refunds will be provided per the following schedule: **On or before September 3, 2019 a 50% refund of total space cost** | After September 4, 2019- no refund