



# International Association of Fire Chiefs

## Constitution, Bylaws and Resolutions Committee Conference Call Minutes

**21 February 2019**

### Participants:

#### **CBR Committee Members:**

*Lorrie Kalos, Chair (At-large)*  
*Charles Doody, Vice Chair (New England)*  
*Steven A. Locke (At-large)*  
*Chief David Pennington (At-Large)*  
*Jon P. Townley (Eastern)*  
*Andy J. Pless (Great Lakes)*  
*Michael Snider (Missouri Valley)*  
*Jonathan Kanzigg (Southeastern)*  
*Mark Correira (Western)*

**Staff:** Jim Philipps

#### **Not in attendance:**

*Steve T. Mims (Southwestern)*  
*Vacant (Canadian)*

**Guests:** None.

### Call to Order

Meeting was called to order by Kalos at 2:02 PM ET. Kalos reported that no proposed amendments to the IAFC Constitution and Bylaws were received. A technical amendment was necessary, however, to change the dues listed in Bylaws Section 1. Subsection 1 (Dues) to reflect the adjustment approved by the IAFC Board of Directors during their December 7-8, 2018 meeting.

### IAFC Constitution and Bylaws

**Technical amendment – Dues adjustment.** Approve new language to reflect the adjusted dues amounts adopted by the IAFC Board of Directors at the December 6-7, 2018 board meeting:

#### **Bylaws Section 1. Subsection 1 (Dues)**

The dues for regular, departmental and associate members are one-hundred ninety-five dollars U.S. (\$195) (\$195.00 Canadian for members

of the Canadian Division as described in Article II, Membership, Section 1A of the Constitution) per year, for basic members, one-hundred three dollars U.S. (\$103.00) (\$103.00 Canadian for members of the Canadian Division) and for affiliate members, seventy-seven dollars and fifty cents U.S. (\$77.50) (\$77.50 Canadian for members of the Canadian Division) and payable by the member's renewal date. The IAFC Board of Directors, by two-thirds majority vote, may adjust these annual dues by an amount not to exceed the change in the Consumer Price Index (All Urban Consumers) since the last dues adjustment.

**MOTION: 7 March 2019**

**Motion made by Townley, seconded by Pless, to table regarding questions about the Canadian dues.**

**Motion carried unanimously.**

### **Company Officers Bylaws**

The Company Officers Section (COS) proposed changing the executive committee terms from 2 years to 1 year and clarified that they will be elected by the board at Fire-Rescue International.

COS proposed clarifying that the board is 12 at-large members, 4 of whom will be elected each year.

COS proposed clarifying the International Director election process and restricting it to one-year term.

COS proposed simplifying elections process to comply with IAFC policy and procedures.

**MOTION: 7 March 2019**

**Motion made by Pless, seconded by Kanzigg to approve the amended bylaws as proposed.**

Discussion.

**Friendly amendment to the motion made by Pless, seconded by Kanzigg to change "elected" to "re-appointed" in Section 2 C.**

**Motion carried unanimously.**

### **EFO Section Bylaws**

The EFO Section proposed adding an "at-large" member to their board to be reserved for an international member (outside US/Canada) "or to otherwise provide help with diversity on the Board." The appointment would be for a 1-year term. Further, they

proposed to remove "or retired chief officer" in the officer eligibility clause.

A "side letter" was submitted requesting that for the 2019 election cycle only, the Chair will be elected to a 1-year term, the Vice Chair to a 2-year term, and the Secretary/Treasurer to a 3-year term.

Discussion ensued questioning whether the side letter request would achieve the staggered terms they are intending.

Other discussion questioned whether there is a Canadian equivalent in Canada to the U.S. Executive Fire Officer Program. The concern was a Section member from outside the U.S. would not be eligible for the proposed new "at-large" section seat because he or she would not qualify as a Regular EFO member under their bylaws. This re-affirms previously-expressed concerns that the Section needs to look beyond EFO Program graduates as full Section members.

**MOTION: 21 February 2019**  
**Motion made by Mims, seconded by Doody, to table approval of EFO Section bylaws until clarifications received from Section leaders.**

**Motion passed unanimously.**

## **SHS Bylaws**

The Safety, Health and Survival Section submitted proposed amendments to its bylaws. The changes were mostly cleanup in nature: clarifies a quorum needed for voting, clarifies the elections process should conform with IAFC policies and procedures, and clarifies how to amend section bylaws.

**MOTION: 21 February 2019**  
**Motion made by Pless, seconded by Townley, to approve the Safety, Health and Survival Section amended bylaws as submitted.**

**Motion passed unanimously.**

## **Resolutions**

The Safety, Health and Survival Section requested two expiring SHSS resolutions (2016 and 2013)—Firefighter Rules of Engagement and Cancer Presumptive Legislation—be renewed for three years. The resolutions will be presented to IAFC membership at the IAFC Business Meeting, August 8, 2019 in Atlanta.

**MOTION: 21 February 2019**  
**Motion made by Snider, seconded by Doody, to approve renewal of the SHSS resolutions for three years.**

**Motion carried unanimously.**

## **IAFC Policy**

For consistency across all IAFC sections, staff drafted a proposed IAFC policy & procedure on how to amend section bylaws.

### **Amending Section Bylaws**

Section bylaws may be amended upon approval of the IAFC Constitution, Resolutions and Bylaws Committee (CBR Committee), the IAFC Board of Directors, and Section members. Proposed amendments to Section bylaws shall be submitted by Section leaders to the IAFC CEO/executive director and the CBR Committee Chair by February 1 (in time for the March CBR Committee meeting) or by July 1 (in time for the meeting at FRI) for review. The CBR Committee will review the proposed changes at the next regularly scheduled meeting of the full committee. After reviewing the proposed changes for consistency with the general provisions of the IAFC Constitution and Bylaws, the committee will recommend action by the IAFC Board of Directors. The chair will submit a document to be reviewed and voted on by the IAFC Board of Directors during the board's next regularly scheduled meeting or conference call. The Section chair will be notified in writing by the CBR Committee chair about the board's action and will provide guidance if necessary to the Section on presenting the proposed amendment(s) for Section membership vote. Newly-approved amendments, unless otherwise approved by the CBR Committee and IAFC Board of Directors, shall take effect after FRI.

If approved by the IAFC Board of Directors, the language will be incorporated into the IAFC Policy Manual.

### **MOTION: 21 February 2019**

**Motion by Mims and seconded by Townley to recommend approval of the IAFC policy and procedure language on how sections can amend their bylaws.**

**Motion passed unanimously.**

## **Discussion items**

### **IAFC Election Update**

- 2nd VP – Chief Carrizzo
- Treasurer – Chief Locke

**Restricting CBL amendment submission/approval procedure on matters recently voted on by membership.** (Chief Dan Eggleston)

**Confirm CBR Committee schedule**

- Jim to schedule a follow-up conference call to address items tabled today.
- Thursday, June 6, 2019: CBR Committee Conference Call, noon ET.
- Wednesday, August 7, 2019: CBR Committee meeting, FRI 2019, Atlanta, 2:00 PM ET.

## **Roundtable**

None.

## **Adjournment**

**MOTION: 21 February 2019**

**Motion by Townley and seconded by Snider to adjourn.**

**Motion passed unanimously at 3:05 PM ET.**