



# International Association of Fire Chiefs

## Constitution, Bylaws and Resolutions Committee Meeting

IAFC Headquarters  
Chantilly, Virginia

22 February 2020

### Participants:

#### CBR Committee Members:

*Lorrie Kalos, Chair*  
*Charles Doody, Vice Chair (New England)*  
*Kevin Dean (Canadian)*  
*Steve T. Mims (Southwestern)*  
*Andy J. Pless (Great Lakes)*  
*Michael Snider (Missouri Valley)*  
*Jonathan Kanzigg (Southeastern)*  
*Mark Correira (Western)*

**Staff:** Jim Philipps, Steven Ilchishin, Rob Brown, Cathy Meadows, Lisa Yonkers

#### Not in attendance:

*Jon P. Townley (Eastern)*  
*Timm Schabbel (At-large)*  
*Chief David Pennington (At-Large)*

### Call to Order

The meeting was called to order by Chief Kalos at 8:20 AM ET.

### Presentation

Rob Brown, IAFC Interim CEO and Executive Director, provided an IAFC update to the committee members on matters such as legislative affairs and association grants. He thanked the committee for all their hard work over the past few years, and especially the leadership of committee chair Lorrie Kalos, who is entering the final few months of service to the committee.

### Presentation

Cathy Meadows, IAFC Membership Engagement Manager, discussed the different membership types available at the IAFC.

## Presentation

Lisa Yonkers, IAFC Director of the Center for Professional Development, discussed the changes coming for Fire-Rescue International 2020 in Phoenix.

## Approval of the Minutes

### **MOTION: 22 February 2020**

**Motion made by Pless, seconded by Snider, to approve the minutes of the October 11, 2019 committee conference call.**

**Motion carried 8-0.**

### **MOTION: 22 February 2020**

**Motion made by Mims, seconded by Pless, to approve the minutes of the December 19, 2019 committee conference call.**

**Motion carried 6-0. Kalos and Correira abstained.**

## New Business

### **1. Executive Fire Officer Section bylaws amendments**

EFO Section Chair Jo-Anne Lorber submitted proposed amendments to the section bylaws. Among the changes:

- New section name (Executive Leadership Section)
- Addition of an "at-large" section board seat for members outside of the U.S.
- Revised Vision and Mission statements to foster a more inclusive section membership to the wider fire service beyond those who are National Fire Academy Executive Fire Officer Program graduates or students.

### **MOTION: 22 February 2020**

**Motion made by Doody, seconded by Pless, to approve the amended EFO Section bylaws.**

**Motion carried 8-0.**

### **2. Southwestern Division Bylaws**

Chief Michael Daniels submitted proposed amendments to the Southwestern Division bylaws on behalf of Division President Robert Benoit. Among the changes:

- Removal of obsolete language regarding which state chiefs association pays for the rotating annual division meeting and other related provisions.

- Clarifying the process to amend the division bylaws to conform with current IAFC policies and procedures.

**MOTION: 22 February 2020**

**Motion made by Correira, seconded by Dean, to approve the amended Southwestern Division bylaws.**

**Motion carried 8-0.**

## Discussion Item

### 1. Procedures for motions from the floor during IAFC Business Meeting

Committee members expressed a desire to clarify the procedures for members eligible to vote to offer motions from the floor during the IAFC Business Meeting at Fire-Rescue International. This includes both proposed amendments to the Constitution and Bylaws, and Resolutions. The objective would be to provide members with a clear procedure and to allow orderly consideration of the motion by the Constitution, Bylaws and Resolutions Committee who would be able to provide members attending the business meeting a recommendation on the motion. Concerns were expressed to clarify who is eligible to offer a motion and who is eligible to vote. In addition, the committee reviewed the IAFC Business Meeting Voting Process document developed in 2019 by the Elections Committee, which established a process to verify who is eligible to vote among meeting attendees. Consensus was reached that 48-hour notice was appropriate if a member wishes to offer a motion from the floor during the Business Meeting.

**MOTION: 22 February 2020**

**Motion made by Pless, seconded by Mims, to direct staff to insert the proposed 48-hour notice for floor motions during the IAFC Business Meeting and return it to the committee for review before it get sent to the Board of Directors.**

**Motion carried 8-0.**

## Old Business

### New England Division Bylaws

The new division bylaws represent one of the final steps of the pending merger between the New England Association of Fire Chiefs and the New England Division of the International Fire Chiefs Association into a singular association. The new organization will be known as the New England Association of Fire Chiefs-a Division of the International Association of Fire Chiefs (NEAFC/IAFC). CBR approved the bylaws on December 17. The IAFC Board approved the bylaws on February 20. No further CBR Committee action required.

### **Industrial Section Bylaws**

The elections and bylaws amendment sections of the Industrial Section bylaws were amended by section leaders to better conform with IAFC policies and procedures. CBR approved the bylaws on December 17. The IAFC Board approved the bylaws on February 20. No further CBR Committee action required.

**Meeting was adjourned 22 February 2020 at 1:38 PM.**

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