



International Association of Fire Chiefs

Constitution, Bylaws and Resolutions Committee Business Meeting Minutes Charlotte, North Carolina 26 July 2017

Participants:

CBR Committee Members:

Lorrie Kalos, Chair (At-Large)
Steve Locke, (At-Large)
Martha Ellis (At-Large)
Denis Pilon (Canadian)
Jon Townley (Eastern)
Andrew Pless (Great Lakes)
Jack Taylor (Missouri Valley)
Charles Doody (New England)

Not in attendance: *Jonathan Kanzigg (Southeastern), Steve Mims (Southwestern), Mark Correria (Western).*

Guests: President John Sinclair, Elections Committee Chair Bob Spurr.

Staff:

Jim Philipps
Terry Monroe

Call to Order

Meeting was called to order by Chief Kalos at 2:12 PM.

Chief Kalos opening the meeting by recognizing Chief John Sinclair, IAFC President and Chairman of the Board. Chief Sinclair thanked the committee for its hard work over the past year. He presented a small token of appreciation to Missouri Valley Division committee representative Chief Jack Taylor, who was participating in his final CBR Committee meeting after serving two terms.

Proposed Amendments to the IAFC Constitution and Bylaws

Chief Kalos recognized Chief Bob Spurr, IAFC Elections Committee chair. Chief Spurr discussed the Elections Committee's proposal to amend the IAFC Constitution and Bylaws. The proposed change would shorten the period of time that new members must wait before they are eligible to vote in IAFC elections from 15 days after receipt of initial membership dues to five days.

Motion made and seconded to approve the following change to the IAFC Constitution and Bylaws (**bold** indicates new language):

“New regular **and departmental** members shall be entitled to voting privileges ~~fifteen~~ **five** days after receipt of initial membership dues.”

Motion carried 8-0.

Approval of Meeting Minutes

Motion made and seconded to approve March 11, 2017 meeting minutes (Fairfax, VA).

Motion carried 8-0.

IAFC Division/Section Bylaws

Executive Fire Officers Section Bylaws

Discussion about clarifying voting privileges for EFO Section members, specifically better defining the rights of an affiliate section member. Chief Kalos suggested scheduling a call with the Section leaders in the future to discuss further.

Emergency Vehicle Management Section Bylaws

The Section requested an opinion as to whether a newly-retired chief is eligible to move up to section chair from vice chair.

Motion made and seconded to recommend that the section clarify language in its bylaws that a chief must be a working chief to be appointed as a section officer as required by the IAFC Constitution and Bylaws (CBL).

Motion carried 8-0.

Chief Kalos added that entire document needs further review as it contains run-on sentences and the amendment process needs to be revised to conform with the IAFC CBL.

Eastern Division Bylaws

Jon Townley presented changes to the Eastern Division bylaws.

Motion made and seconded to remove some duplicative language from Article IV Section 2; change “his” or “her” to “their” throughout the document; add amendment process language; and approve all other proposed changes submitted

by the division except for the size of the division board.

Motion carried 8-0.

Chair Report

Chief Kalos thanked Chief Taylor for his 6 years of service to the CBR Committee.

She briefly reviewed all the work the committee did over the past year, including 7 CBL amendments, several technical CBL amendments and several division and section bylaw reviews.

Chief Kalos suggested that the Committee schedule a conference call in the fall and another in the early summer to discuss any pending business before the committee and work on setting the agendas for the winter and FRI in-person meetings.

Motion made and seconded to schedule **Thursday, October 5, 2017 and Thursday, June 7, 2018** for CBR Committee conference calls. The meetings will begin at 1200 hours (noon ET)

Motion carried 8-0.

IAFC Constitution and Bylaws

After a review, motion made and seconded to incorporate the IAFC-member approved amendments to the CBL and publish the document.

Motion carried 8-0.

Resolution

Motion made and seconded to approved the following resolution in appreciation of Chief John Sinclair, IAFC President and Chairman of the Board.

Now, therefore, be it resolved that the International Association of Fire Chiefs' Constitution, Bylaws and Resolutions Committee herewith proclaims its thanks and admiration for CHIEF JOHN SINCLAIR's work as President and Chairman of the Board of the International Association of Fire Chiefs in 2016-2017.

Motion carried 8-0.

Adjournment

Meeting adjourned at 3:45 PM.

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