



Industrial Fire & Safety Section
International Association of Fire Chiefs
8251 Greensboro Drive Suite 650
McLean, VA 22102



To: IF&S Section Members
From: Dan King
Re: September 7, 2023, meeting minutes

Participating in the meeting:

Dan King
Rick Setzer
Rick Isaacks
John Woulfe

- Meeting come to order – 10030 hours EDT
- Approval of August meeting minutes
 - ✓ Rick Setzer – Approve
 - ✓ Rick Isaacks - Second
- Financial report: Rick Setzer reported \$37,800 in net assets.
 - Discussion on the section budget covering some of the board’s travel expenses.
 - ✓ What types of travel were covered in the past (non-IAFC events)
 - ✓ Should FRI be covered (bylaws state that board members attend the annual FRI meeting)
 - ✓ If the section makes changes to the travel portion of the budget, needs to be done for the next budget period
 - ❖ Lee Hall – Approve Financial Report
 - ❖ Rick Isaacks - Second
- IF&S Section Fire Officer Development Program (ODP)
 - Dan King sending information out to section members regarding the ODP and possible sponsorship provided an ODP update
 - Dan King working on a more detailed ODP paper and budget
 - A meeting will be scheduled shortly to discuss the next steps moving forward
- 2024 FRI Call for Presentations open – Deadline is October 13, 2023
 - Rick Isaacks discussed some topics (Foam use)
- Rick Isaacks would like to hold off budgeting the 2024 Scholarship program until the ODP is funded
 - Agreed by the group
 - John will have any mention of the Scholarship removed from the section’s web pages
- Dan King will be meeting with Brian McDonald, President, Refinery Terminal Fire Company (RTFC) in Houston next month to discuss the section’s work. He would like to coordinate to have our monthly meeting that day so RTFC can participate.
- Meeting adjourned at 1528 hours CST
 - Motion – Rick Isaacks
 - Second – Dan King