



Industrial Fire & Safety Section
4025 Fair Ridge Drive
Fairfax, VA 22033
703-273-0911



To: IF&S Section Members
From: Chief Rick Isaacks, Chair
Re: November 2, 2017 Board Meeting Minutes

Participating in the meeting:

Eddie Avila
Kent Newcomb
John Schrader
Craig Shelley
Roy Robichaux

- Meeting come to order – 1000 hours EDT
- Motion to approve October's minutes; Kent Newcomb and John Schrader
 - Approved
- Storage Tank Fires submitted for FRI
 - Rick Ramirez who is on the Program Planning Committee will keep alert for these submittals
- Financial report - Ramirez
 - October's = \$0 in dues
 - October's Expenses = \$0.00
 - \$1,323 balance in 2017 budget
- By- laws update
 - Board members approved
 - The bylaws may be amended at any regularly scheduled meeting of the Section by a simple majority vote of the eligible members present, **provided the following steps have been accomplished:**
 - ✓ **The amendment has been reduced to writing by the Board or by not less than ten (10) members of the Section.**
 - ✓ **The proposed amendment has been distributed in writing to the membership of the Section at least thirty (30) days prior to the meeting at which it will be considered.**
 - ✓ **The amendment has been sent to the Chair of the IAFC Constitution and Bylaws Committee at least thirty (30) days prior to the meeting at which it will be considered.**
 - ✓ **The amendment is subsequently sent to the IAFC Board of Directors for final approval**
 - The proposed changes are linked on the Industrial Section's website for review.
- Communications
 - Electronic newsletter/website updates
 - ✓ Steven Ichishin will be starting the process to setup an Industrial Section web page and Twitter site. He will be reaching out to the board for initial content.
- Meeting adjourned at 1030 hours EDT.