



Industrial Fire & Safety Section  
4025 Fair Ridge Drive  
Fairfax, VA 22033  
703-273-0911



To: IF&S Section Members  
From: Chief Rick Isaacks, Chair  
Re: October 5, 2017 Board Meeting Minutes

Participating in the meeting:

Rick Ramirez, Vice Chair  
Steve Carver  
John Schrader  
Craig Shelley

- Meeting come to order – 1000 hours EDT
- EMBER Phase I and II
  - Craig Shelley working with Gordon Lohmeyer
  - Applied to IAFC for FRI
- Storage Tank Fires also submitted for FRI
  - Rick Ramirez who is on the Program Planning Committee will keep alert for these submittals
  - Early November notifications
- Steve Carver working with TEEEX in obtaining a proposal for an Industrial Size-up video
- Financial report - Ramirez
  - September's = \$275 in dues
  - September's Expenses = \$0.00
  - \$1,341 balance in 2017 budget
  - \$40,956 total
- By- laws update
  - Board members approved
  - The bylaws may be amended at any regularly scheduled meeting of the Section by a simple majority vote of the eligible members present, **provided the following steps have been accomplished:**
    - ✓ **The amendment has been reduced to writing by the Board or by not less than ten (10) members of the Section.**
    - ✓ **The proposed amendment has been distributed in writing to the membership of the Section at least thirty (30) days prior to the meeting at which it will be considered.**
    - ✓ **The amendment has been sent to the Chair of the IAFC Constitution and Bylaws Committee at least thirty (30) days prior to the meeting at which it will be considered.**
    - ✓ **The amendment is subsequently sent to the IAFC Board of Directors for final approval**
  - The proposed changes are linked on the Industrial Section's website for review.
- Communications
  - Electronic newsletter/website updates

✓ Steven Ilchishin will be starting the process to setup an Industrial Section web page and Twitter site.  
He will be reaching out to the board for initial content.

- Rick Ramirez discussed scholarships and SERTC
- Meeting adjourned at 1030 hours EDT.