



Industrial Fire & Safety Section
4025 Fair Ridge Drive
Fairfax, VA 22033
703-273-0911



To: IF&S Section Members
From: Chief Rick Isaacks, Chair
Re: February 1, 2018 Board Meeting Minutes

Participating in the meeting:

Rick Isaacks
Rick Ramirez
Steve Carver
John Schrader
Craig Shelly
Roy Robichaux

- Meeting come to order – 1000 hours EDT
- Motion to approve December's minutes; John Schrader and Craig Shelly
 - ✓ Approved
- Pre-Plan with cooperative and uncooperative partners submitted for FRI
 - ✓ Rick Ramirez, Rick Isaacks and Brendan McKee, Wood River, IL Fire Department as the municipal Fire Chief
 - ✓ Program moving forward
- Financial report - Ramirez
 - ✓ January = \$115 in dues
 - ✓ January Expenses = \$0.00
 - ✓ \$3,500 remaining in 2018 budget
- By- laws update
 - ✓ Board members approved; draft sent to the IAFC Constitution and Bylaws Committee
 - ✓ Proposed changes posted on the web site.
 - ✓ Reminder - The bylaws may be amended at any regularly scheduled meeting of the Section by a simple majority vote of the eligible members present, **provided the following steps have been accomplished:**
 - **The amendment has been reduced to writing by the Board or by not less than ten (10) members of the Section.**
 - **The proposed amendment has been distributed in writing to the membership of the Section at least thirty (30) days prior to the meeting at which it will be considered.**

- **The amendment has been sent to the Chair of the IAFC Constitution and Bylaws Committee at least thirty (30) days prior to the meeting at which it will be considered.**
 - **The amendment is subsequently sent to the IAFC Board of Directors for final approval**
 - **The proposed changes are linked on the Industrial Section's website for review**
- Communications
 - Send Steven Ilchishin steve@iafc.org information for the Industrial Section web and Facebook pages
 - Also, review training links on the web page for accuracy
 - Elections - The Industrial Fire and Safety Section will be announcing shortly the opening of the 2018 Board election process.
 - The 2018 election will be run exclusively online.
 - There are two board member seats up for election
 - IF&S section project
 - Steve Carver and Gordon Lohmeyer (TEEX) are still working together on a training video for "Incident Size-up for Industrial Responders. This will be a tool for industrial sites.
 - Four scripts are written up
 - ✓ Waiting for TEEX for next steps
 - Scholarship Announcement
 - Placed on the front page of the Industrial section's web page.
 - Briefed the Division Secretary's conference call – will send link to them
 - Rick Isaacks also briefed the TX Fire Marshal & Firefighters Associations
 - TEEX Annual Fire Training School
 - Escuela de Capacitacion para Bomberos Hispanos – July 8-13, 2018
 - Industrial Fire School - July 15-20, 2018
 - Municipal Fire School - July 22-27, 2018
 - Meeting adjourned at 1023 hours EDT.