To: IF&S Section Members  
From: Chief Rick Isaacks, Chair  
Re: January 4, 2018 Board Meeting Minutes

Participating in the meeting:

Rick Isaacks  
Rick Ramirez  
Eddie Avila  
John Schrader  
Kent Newcomb  
Roy Robichaux  
Jim Phillips

- Meeting come to order – 1000 hours EDT
- Motion to approve December’s minutes; Kent Newcomb and John Schrader  
  ✔ Approved
- Pre-Plan with cooperative and uncooperative partners submitted for FRI  
  ✔ Rick Ramirez and a municipal Fire Chief  
  ✔ Program moving forward
- Financial report - Ramirez  
  ✔ December’s = $125 in dues  
  ✔ December’s Expenses = $0.00  
  ✔ $1,306 final balance in 2017 budget  
  ✔ New 2018 budget has been approved to the IAFC Board
- By- laws update  
  ✔ Board members need to approve updated draft  
  ✔ The board will be revising the proposed changes and will post on the web site.  
  ✔ Reminder - The bylaws may be amended at any regularly scheduled meeting of the Section by a simple majority vote of the eligible members present, provided the following steps have been accomplished:
    ➢ The amendment has been reduced to writing by the Board or by not less than ten (10) members of the Section.
    ➢ The proposed amendment has been distributed in writing to the membership of the Section at least thirty (30) days prior to the meeting at which it will be considered.
The amendment has been sent to the Chair of the IAFC Constitution and Bylaws Committee at least thirty (30) days prior to the meeting at which it will be considered.

The amendment is subsequently sent to the IAFC Board of Directors for final approval

The proposed changes are linked on the Industrial Section’s website for review

✓ Board members will be finalizing the draft copy of the by-laws on Monday, January 8, 2017

• Communications
  ✓ Send Steven Ilchishin steve@iafc.org information for the Industrial Section web and Facebook pages
  ✓ Also, review training links on the web page for accuracy

• IF&S section project
  ✓ Steve Carver and Gordon Lohmeyer (TEEX) are still working together on a training video for “Incident Size-up for Industrial Responders. This will be a tool for industrial sites.
    ➢ Discussion include, content, format, cost, funding mechanism. Rights to video and in-kind work performed by TEEX

• The scholarship announcement will be placed on the front page of the Industrial section’s web page.

• FirstNet – 100% of states and territories opted-in

• Meeting adjourned at 1045 hours EDT.