To: IF&S Section Members  
From: Rick Isaacks, Chair  
Re: October 3, 2019 Meeting Minutes

Participating in the meeting:
Rick Isaacks  
Tom Kuglin  
Josh Culp  
Dan King  
Craig Shelley  
Lonnie Mullen

- Meeting come to order – 1003 hours EDT

- Reading of September’s minutes
  - Motion to Approve – Rick Isaacks
  Seconded – Craig Shelley

- Financial report
  - September dues = $150  
  - September’s expenses= $0  
  - Balance = $3,354 (Budgeted) $2,592 (Actual)  
  - Net Asset = $43,267  
  - Motion to Approve – Craig Shelley
  Seconded – Rick Isaacks
  - Pay outstanding invoice before net asset transfer

- IF&S Section Fire Officer Development Program
  - Tom Kuglin will set up a meeting with Jason Nauman  
  - Send information to Dan King

- Industrial Section Marketing
  - Rick Isaacks working on a Welcome Letter  
  - Rick Ramirez working on a One-Pager overview of the section

- The section’s revised by-laws have been finalized by the by the IAFC By-Law Committee. Copies will be sent to the board.
  - Tom Kuglin will be the section’s representative on the FRI Program Planning Committee after FRI – Phoenix in 2020.
  - Steve Carver will be stepping down and Dan Kind will be taking his position

- Dan King provided two (2) sample Industrial Section marketing videos. Will be sent to board.
• Will be providing an appreciation plaque to Steve Carver for his time spent on the board.
  ➢ Researching the vendor used for Reggie Freeman’s plaque

• Lonnie Mullen provided an update on the Joint Oil and Industry Fire Forum (JOIFF).
  ➢ JOIFF’s accreditation process – competency based, not standard
  ➢ Industrial specific
  ➢ Possible option for the Industrial Section’s Fire Officer’s project
  ➢ Need to create a better relationship with the IAFC and its Industrial Section

• Meeting adjourned at 1042 hours EDT