



Industrial Fire & Safety Section
International Association of Fire Chiefs
Suite 100
4795 Meadow Wood Lane
Chantilly, VA 20151



To: IF&S Section Members
From: Rick Isaacks, Chair
Re: September 5, 2019 Meeting Minutes

Participating in the meeting:

Rick Ramirez
Tom Kuglin
Josh Culp
Steve Carver
Roy Robichaux
Jason Nauman, IAFC

- Meeting come to order – 1002 hours EDT
- Reading of August's minutes
 - Motion to Approve – Josh Culp
 - Seconded – Tom Kuglin
- Financial report
 - August dues = \$100
 - August's expenses= \$0
 - Balance = \$3,370
 - ✓ Motion to Approve – Tom Kuglin
 - Seconded – Josh Culp
 - The 2020 proposed budget is the same as 2019
 - A request will be sent to the IAFC board to use the section's reserves to cover the coins/shirts invoice and the scholarship = \$10,000
 - Add reserve balance to the monthly financial reports
- IF&S Section Fire Officer Development Program
 - Jason Nauman provide ODP update
 - Need to come up with a name for the program
- Industrial Section Marketing
 - Rick Isaacks will take care of a Welcome Letter
 - Rick Ramirez will take care of a One-Pager overview of the section
- Industrial Section Election:
 - All section board positions expire August 2021 at FRI.
- The section's revised by-laws will be reviewed and approved by the IAFC By-Law Committee shortly

- **Reminder:**
 - There will be an opening for the Industrial Section's representative on the FRI Program Planning Committee after FRI – Phoenix in 2020.
 - Steve Carver will be stepping down as a board member
- Meeting adjourned at 1038 hours EDT