To: IF&S Section Members  
From: Chief Reginald D. Freeman, Chair  
Re: August 17, 2016 Board Meeting Minutes

Participating in the meeting:

Reggie Freeman, Chair  
Rick Isaacks, Vice Chair  
Rick Ramirez, Treasurer  
Steve Carver  
Eddie Avila  
John Woulfe  
Scott Dornan  
Roy Robichaux  
Richard Boudreaux  
Richard Kasko  
Travis Carricato  
Greg Cross

- Chair Freeman opened the meeting at 1609 hours Central
- Introduction of participants
- Richard Boudreaux, departing SW Division representative of the IAFC board, introduced his replacement, Roy Robichaux
  - Both individuals briefed the IF&S Section Board about the Reno Summit where the IAFC board directed that sections not represented on the IAFC board of directors have a dedicated IAFC board liaison assigned to that section. Hence, Roy Robichaux will be that person
- Scott Dornan, past section Chair, briefed the board about their involvement with Jones and Bartlett in reviewing the 2008 Industrial Fire Brigade book. He presented a royalty check of $1,222.42 to the board. This will be deposited into the IF&S section’s revenue account.
- Review minutes from July’s meeting
  - Motion to approve – Steve Carver
  - Second – Rick Ramirez
- Financial report
  - Rick Ramirez reviewed the financials – balance = $35,536
  - John Woulfe and Rick Ramirez discussed the 2017 budget process
FRI Educational Program update

- Industrial Response: Planning and Interface Panel
  - Date: Friday, August 19, 2016 8:30 AM - 10:00 AM
  - Duration: 90 Minutes
  - ODP: Chief Officer Leadership I
  - Room: Hemisfair Ballroom 3
  - Program Code: CHIEF-110
  - Presenters: Richard Ramirez, J. Travis Carricato, Rick Isaacks, Henry S. Carver, Brendan McKee

FRI Membership Booth

- Reggie Freeman, Rick Isaacks, Rick Ramirez, Steve Carver and Eddie Avila will be manning the booth

Discussion on NFPA Standards, 472, 1072 and 1081

Membership Drive

- Discuss with IAFC Membership an application process for new members at industrial events
- Provide attendees list from industrial events to the IAFC Membership for follow-up
- Send a letter from the IF&S section leadership thanking participants of industrial events and ask about their interest in joining the IF&S section (through the IAFC)

Open position on the IF&S Board

- John Snyder has submitted his resignation form the board due to work related obligations
- Chairman Freeman will appoint the next in line from the elections results; John Shrader, Chief – Cooper Nuclear Station
- John Shrader will fill John Snyder’s balance of his term
  ✓ Motion to approve by Eddie Avila; seconded by Rick Isaacks

Discussion of the monthly conference calls – is there a more convenient day and time

- New meeting day and time = First Thursday of each month; 1000 hours Eastern
  ✓ Motion to approve by Rick Isaacks; seconded by Steve Carver

A donation of $250 on behalf for the IF&S Section will be presented to Chief Kerr for the IAFC Presidential Scholarship

New Business

- First Net update presented by Mike Worrell, Senior Fire Services Advisor at First Responder Network Authority
- Additional ideas on the membership drive
  ✓ Compose an article about the IF&S Section and its benefits/value to our industrial members
  ✓ Publish article in On Scene
  ✓ Also, craft (or update the present) one-page overview of the IF&S Section and send to the IAFC divisions and sections for publication on their media formats

Meeting adjourned at hours 1718 hours Central

- Motion by Rick Isaacks; seconded by Rick Ramirez