



International Association of Fire Chiefs

VCOS Board Telecon 11 April 2023

Participants:

IAFC Board Members Present:

Chief Chuck Flynn, Chair
Chief Rich Cowger, Vice Chair
Chief Fred Windisch, Secretary/Treasurer
Chief Jason Catrambone, Board Member-at-Large
Chief Paul Sterling, Board Member-at-Large
Chief Brita Horn, Board Member-at-Large
Chief Kevin Hardwick, Board Member-at-Large
Chief Shawn Stokes, Board Member-at-Large
Chief Al Yancey, Board Member-at-Large

IAFC Board Members Not Present:

Chief Jim Cook, Board Member-at-Large

IAFC Guests/Staff:

Mr. Kevin McGee, IAFC Liaison

Call to Order

Chief Cowger chaired the meeting. A roll call was taken, and a quorum was present. The meeting came to order at 1401 hrs ET.

Approval of March 17, 2023 Minutes

Chief Chuck Flynn, Chair

MOTION: 11 April 2023-01

Motion made and seconded to approve the March 17, 2023 Board meeting minutes. Motion carried.

Hardwick/Catrambone

Chair Report

Chief Chuck Flynn, Chair

Chief Flynn requested interest, preferably from a VCOS member to be submitted to IAFC president for recommendation as the IAFC NFPA 1720 Committee alternate member. Please send your recommendation to Chief Flynn and Kevin McGee.

Chief Flynn requested interest, preferably from a VCOS member to be submitted to the IAFC president for recommendation as the IAFC representative on the IFTSA Fire

Department Support Position manual.

Vice Chair Report

Chief Rich Cowger, Vice Chair

Chief Cowger reported that he is working through the final steps for the VCOS support position. The IAFC requests a more detailed job description before moving forward.

International Director Report

Chief Jason Catrambone, International Director

No report. The IAFC Board of Directors is meeting later today (11 April, 2023).

Secretary Treasurer Report

Chief Fred Windisch, Secretary/Treasurer

The IAFC financial report for last month to provide the VCOS financial report has not been provided as of 11 April 2023. Chief Windisch will share the financial report via email to the Board when it is received.

Chief Windisch reported that VCOS bylaw revision proposal was approved by the IAFC Constitution and Bylaws Committee as technical changes. Chief Windisch will send the revised bylaws to the Board once the final version is ready with the anticipation of completion in about a week or two.

Elections

Chief Stokes

Chief Stokes reported that 9 at-large Board candidates have been vetted and approved for the 2023 Board of Directors election to fill three open positions.

Kevin McGee reported that the candidate statements were loaded on the VCOS web page this morning (11 April, 2023).

Education

Chief Flynn

Chief Flynn reported that the State of Montana is interested to do the Building a Collaborative Team course. Two Beyond Hoses and Helmet courses are scheduled.

IAFC Staff Liaison

Kevin McGee

Mr. McGee reported that Jenny Bragiel (BragielGlobal.com) was sent a draft contract for her endorsement to produce the 2023 VCOS quarterly Newsletters.

The announcements for the 2023 Training Officer and two FRI Scholarship awards will be distributed late April. Target Solutions agreed to sponsor the Training Officer

award.

Old Business

MOTION: 11 April 2023-02

Motion made and seconded to approve the VCOS Vision and Core Values statements that were created during the March 16, 2023. Strategic Direction Meeting. Motion carried.

Stokes/Catrambone

MOTION: 11 April 2023-03

Motion made and seconded to approve Communications/Behavioral Agreement that will be practiced by the Board of Directors. Motion carried.

Catrambone/Hardwick

Chief Hardwick reported that the second draft of the Service Dog document is out for comment. Chief Hardwick is pleased with the high degree of interest and involvement of the document. He is targeting an August release.

Chief Horn reported that the draft of the first of three sections of the Data Ribbon Report should be completed by July. Work continues by the Data Ribbon Report task group with positive progress on sections 3 and 4.

New Business

The quarterly VCOS Newsletter does not currently have a sponsorship contract from a partner. Paratech (the previous quarterly Newsletter sponsor) did not renew its VCOS Newsletter sponsor contract. Please let Chief Flynn and Kevin McGee know if you have any leads for a new sponsor.

A discussion by the Board for consensus as to how the VCOS should recognize President Donna Black for her term as IAFC president.

MOTION: 11 April 2023-04

Motion made and seconded to approve the procurement of an 8"x8" brick at the National Fallen Firefighters Memorial in Emmitsburg MD in honor of Chief Donna Black recognizing her term of office as the IAFC president. Motion carried.

Flynn/Sterling

Chief Windisch will take the lead on the design and procurement of the brick.

After a general Board discussion, Chief Flynn appointed Chief Jim Cook to serve as the Communications Committee chair so that a Board member will be lead for this committee moving forward. Chief Rush agreed to serve as the subcommittee lead for the quarterly VCOS Newsletter continuing his

newsletter lead role duties.

An in-person VCOS Board meeting will be held in proximity to the IAFC Headquarters on 21 May and conclude on 22 May 2023. The meeting will commence at 1300 hrs on 21 May. The 9 May Board telecom meeting will also be held in advance of the in-person Board meeting.

Good of the Order

Nothing further for the good of the order.

The telecon ended at 1454 hrs ET.

Minutes submitted by:

Mr. Kevin McGee
VCOS Staff Liaison

Chief Chuck Flynn
VCOS, Chair

Chief Fred Windisch
VCOS Secretary/Treasurer

Because electronic mail can be altered, the integrity of this communication cannot be guaranteed.