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VCOS Board Telecon March 12, 2024

Participants:

VCOS Board Members Present:

Chief Al Yancey, Vice Chair
Chief Fred Windisch, Secretary/Treasurer
Chief Jason Catrambone, International Director
Chief Spencer Cheatham, Board Member at Large
Chief Shawn Stokes, Board Member at Large
Chief Brita Horn, Board Member at Large
Chief Paul Sterling, Board Member at Large

VCOS Board Members Not Present:

Chief Rich Cowger, Chair
Chief Chuck Flynn, Board Member at Large
Chief Jason Caughey, Board Member at Large

IAFC Guests/Staff:

Ms. Mikel Robinson, Staff Support Contractor
Mr. Kevin McGee, IAFC Liaison

Call to Order

Chief Al Yancey chaired the meeting. A roll call was taken and a quorum was present. The meeting came to order at 1404 hrs ET.

Approval of February 2-3, 2024 Meeting Minutes

Chief Al Yancey, Vice Chair

MOTION: 12 March 2024-01

**Motion made and seconded to approve the February 2-3, 2024 Board meeting minutes.
Motion carried.**

Stokes/Windisch

Chair Report

Chief Al Yancey, Vice Chair

Chief Yancey reported on behalf of Chief Cowger who has a scheduling conflict due to a work obligation.

Chief Cowger reported that the Executive Committee went over the Board agenda, discussed the VCOS 2nd IAFC Vice President endorsement, Gold Ribbon Report in preparation for the Board meeting and did not perform any decision making.

Ms. Robinson informed the Board that she held a meeting with Staff Liaison McGee and a Meet and Greet meeting with key IAFC staff.

Vice Chair Report

Chief Al Yancey, Vice Chair

Nothing to report.

International Director Report

Chief Jason Catrambone, International Director

Chief Catrambone informed the Board that Columbia State University began Company Officer Leadership Symposium offerings one month ago.

Secretary Treasurer Report

Chief Fred Windisch, Secretary/Treasurer

Chief Windisch informed the Board that he has not yet received last month's financial report from the IAFC. He also requested the net profit determination for the 2023 Symposium in the Sun.

Chief Windisch reminded the Board to use the 2024 IAFC Expense Reimbursement Report. Mileage cost changed from 2023.

The draft Guide for completing expense reimbursement reports is drafted and was sent to Chief Stokes and Chief Yancey.

Election Report

Chief Shawn Stokes

Chief Stokes reported that there are nine candidates for the 2024 Board of Directors election. All nine narratives will be posted on or about March 16th. The election opens May 14th and closes June 18th.

Kevin McGee informed the Board to let him know if there is a member who contacts you that they didn't get a ballot so he can get it resolved and for any member having trouble voting to have the member contact Danny Gray, Membership Director. The IAFC is using the same election contractor used for the 2023 election.

IAFC 2nd Vice President Endorsement

Chief Al Yancey

The decision on the VCOS Board endorsement for IAFC 2nd Vice President was tabled to the April meeting.

Communications Strategy

Chief Spenser Cheatham

Chief Cheatham reported that a review of the VCOS website was done. The NVFC Fire Corp posting can be removed as it is obsolete information. A meeting will be arranged with IAFC staff to go over changes that should be done to the website, especially as the changes are needed for easy navigating the website.

The Spring Newsletter is almost ready to be released. It must be reviewed and approved by the Board as the step before publishing.

Training Program Update

No report.

Data Ribbon Report

Chief Brita Horn

Chief Yancey noted that Chief Horn had to drop from the meeting at 14:35 hrs ET but opened the floor for discussion on the Data Ribbon Report. Chief Windisch contacted USFA staff to have them place the draft on hold citing that further editing is needed before USFA staff should address it. Chief Windisch stated that Mike McDonald is willing to do an editorial review and consider the flow of material and would not change content.

MOTION: 12 March 2024-02

Motion made and seconded to engage Mike McDonald to edit the Data (Gold) Ribbon Report for a cost not to exceed \$2,000. Motion carried.

Windisch/Catrambone

Health and Safety Committee Report

Chief Al Yancey

Chief Yancey will convene the Health and Safety Committee on March 19th. He also contacted Health Safety and Survival Section leadership to discuss collaboration possibilities.

Strategic Initiatives Report

Chief Al Yancey

Chief Yancey sent a draft of the Strategic Initiatives work that was done at the February Board meeting by email to the Board so that it can be finalized at the May Board meeting.

Board Policies and Procedures

Chief Shawn Stokes, Chief Al Yancey

Chief Stokes reported that three policy drafts are ready to be sent to the Board for review. He requested that Board members provide feedback prior to the April Board meeting.

Staff Liaison

Kevin McGee

Kevin McGee reported that Communications and Marketing Director Rosario Ortiz Davis resigned from the IAFC. COO Scott Stephens is assuming the Communications and Marketing duties.

Old Business

Ms. Mikel Robinson is continuing to secure a hotel location for the May 2024 Board meeting in Charleston SC. She will have the hotel send the contract to Kevin McGee for IAFC contract processing. Mikel is also working to secure ground transportation.

New Business

Ms. Mikel Robinson sent a sympathy card on behalf of the VCOS Board to Sterling (VA) Volunteer Fire Department.

Good of the Order

The telecon ended at 1513 hrs ET.

Minutes submitted by:

Mr. Kevin McGee
VCOS Staff Liaison

Fire Chief Fred Windisch
Secretary/Treasurer

Chief Rich Cowger
Chair

Because electronic mail can be altered, the integrity of this communication cannot be guaranteed.