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## **VCOS Board Telecon Meeting Minutes 16 December 2025**

### **Participants:**

#### *VCOS Board Members Present:*

Chief Rich Cowger, Chair  
Chief Shawn P. Stokes, Secretary/Treasurer  
Chief Fred Windisch, Director at Large  
Chief Jason Caughey, Director at Large  
Chief Jordan Cramer, Director at Large  
Chief Spencer Cheatham, Director at Large  
Chief Tim Sendelbach, Director at Large

#### *VCOS Board Members Not Present:*

Chief Al Yancey, Vice Chair  
Chief Jason Catrambone, International Director  
Chief Kevin Cooney, Director at Large

#### *IAFC Guests/Staff:*

Kevin McGee, Staff Liaison  
Mikel Robinson, Staff Support Contractor  
Chief John Buckman III, Education Coordinator

### **Call to Order**

Chief Rich Cowger called the meeting to order at 1406 hrs ET. A roll call was made and a quorum was present.

### **Approval of November 12, 2025 Annual Meeting Minutes**

Chief Rich Cowger, Chair

#### **MOTION: December 16, 2025-01**

**Motion made and seconded to approve the November 12, 2025 Board meeting minutes.**

**Motion carried.**

#### **Windisch/Sendelbach**

### **Chair Report**

#### Chief Rich Cowger, Chair

Chief Cowger reported that the Executive Committee reviewed agenda and the 2026 Budget. A discussion was conducted on the logistics for the March meeting. Chief Cowger informed the Board that Chief Yancey is proposing bylaws changes that will be sent to the Board and placed on the January 2026 Board meeting agenda.

#### Vice Chair Report

Chief Al Yancey, Vice Chair

No report.

#### International Director Report

Chief Jason Catrambone

No report.

#### Secretary/Treasurer Report

Chief Shawn P. Stokes

Chief Stokes presented the 2026 budget.

**MOTION: December 16, 2025-02**

**Motion made and seconded to approve the 2026 Section Budget that will be submitted to the IAFC. Motion carried.**

#### Windisch/Caughey

#### Partnerships and Sponsorships

Chief Jason Caughey

Chief Caughey stated that the Partnership and Sponsorship plan that was approved in November is being prepared in the proper written format.

#### Education Coordinator Report

Chief John M Buckman III

Chief Buckman III stated that the 2026 education plan as a concept proposal will be presented to the Education Committee in January. Chief Buckman mentioned that one of the proposals is for live burn training targeting younger fire service members with an identified venue.

The CTA program can do sessions at four state conferences next year. VCOS has established a partnership for course offerings with NVFC. The deadline to submit an education session proposal for the NVFC conference was unintentionally missed. A proposal will be submitted to NVFC for the following year.

| There are eight venues for evaluation of the next SITS hotel contract. A report will

be sent to the Board after the committee meeting.

#### **Support Position Report** Mikel Robinson

Ms. Robinson will begin a monthly newsletter. She will also send an email blast to section members before the end of the year as part of the VCOS Communications plan.

Ms. Robinson will be contacting Board members to coordinate hotel and travel accommodations for the CFSI events and Board meeting. Chief Stokes and Kevin will plan for the provision of ground transportation.

#### **Staff Liaison** Kevin McGee

Kevin informed the Board that he reserved a table for the Board at the CFSI Dinner. Please let Mikel know if you want to join the VCOS table as names must be sent to CFSI in advance of the dinner.

#### **Old Business**

Chief Cowger announced that the consensus date for the in-person Board meeting is June 18.

**MOTION: December 16, 2025-03**

**Motion made and seconded to hold the June 2026 Board meeting at Flathead MT. Motion carried.**

#### **Caughey/Sendelbach**

Chief Cowger will contact Chief Eggleston to inform him of the Board decision on representative to NACo. He also discussed the NFFF representation transition from Chief Cooney to Chief Sendelbach.

#### **New Business**

Chief Cowger announced that the March Board meeting will be held after CFSI.

Chief Caughey will send a proposal to create a VCOS Hall of Fame.

Chief Stokes and Chief Windisch will review the Training Associates Inc and Full Scope Management Inc contracts on behalf of the Board.

The telecon ended at 1456 hrs ET.

**Minutes submitted by:**

Mr. Kevin McGee

VCOS Staff Liaison

Chief Shawn P. Stokes  
Secretary/Treasurer

Chief Rich Cowger  
Chair

*Because electronic mail can be altered, the integrity of this communication cannot be guaranteed.*