



Volunteer & Combination Officers Section of The International Association of Fire Chiefs

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VCOS Board Teleconference

Wednesday, March 7, 2018

4 p.m. Eastern/3 p.m. Central/2 p.m. Mountain/1 p.m. Pacific

1-866-809-4014

Passcode: 4230611

MINUTES

Present: Chief Donna Black, Chief Jason Catrambone, Chief Norvin Collins, Chief Rich Cowger, Chief Charles Flynn, Chief Ed Rush, Chief Timothy Wall, Chief Fred Windisch

Guests: President Thomas Jenkins, Chief Otto Drozd

Absent: Chief Jim Cook, Chief James Seavey

Staff: Ms. Kelly Ameen, Ms. Jenny Bragiel Cozad

The call started at 4:02pm.

Welcome Agenda Overview - Chief Wall

Chief Wall welcomed the board to the call.

NFPA 3000 – President Jenkins and Chief Drozd

President Jenkins thanked the board for the opportunity to bring everyone together and address some of the concerns about NFPA 3000. He emphasized that this is a new standard that will create change but hoped the NFPA 3000 would reflect many points of commonality.

Chief Drozd provided a background on NFPA 3000 and shared that his goal with NFPA 3000 is to create an umbrella that everyone can stand under. He explained some of the changes made to NFPA 3000 to make it more welcoming for all departments.

The floor was opened for discussion. Chief Windisch inquired if there is a conflict with NIMS. Chief Drozd explained there is not, and that the document states that NIMS should be used. The document does use some law enforcement language, as this standard will apply to them. Chief Rush inquired about the ability to respond without an active shooter program. It was clarified that a post incident analysis will need to be submitted to the authority holding jurisdiction (AHJ), but that first responders can respond. A concern about small and medium departments not being considered was raised. Chief Drozd emphasized that he is an ear and an advocate for everyone. He wants to make NFPA 3000 a document for all departments.

President Jenkins thanked the board for the dialogue and emphasized his support for Chief Drozd as an advocate for the IAFC in the creation of NFPA 3000.

Symposium in the West - Chief Collins

Chief Collins updated the board that the brochure has been mailed, and that he is working with the IAFC to focus more efforts on marketing and advertisement. The registration numbers are slightly behind last year's numbers. He reminded the board that the application period for the two scholarships closes March 14.

Chief Wall inquired about the reason for numbers to be slightly behind. Chief Collins explained that in part it may be due to the brochure being sent out a little later. He emphasized that he is working with staff to create a more aggressive marketing campaign to ramp up numbers. Chief Black inquired about the break-even number.

Action Item: Chief Collins to email the break-even number for Symposium in the West 2018 to the board.

Agenda Overview - Chief Wall

The VCOS board reviewed the February minutes.

Motion by Chief Flynn and seconded by Chief Black to approve the minutes from the February meeting. Motion carried.

There was discussion on the motion. Chief Wall asked for guidance on what it means when the consent agenda is accepted. Chief Windisch explained it is the accepting of the reports and is not the adopting or approving of any action items.

Action Item: IAFC staff to work with the appropriate Future of the VCOS group to investigate the Robert's Rules of Order and provide guidance for the consent agenda.

Motion by Chief Windisch and seconded by Chief Flynn to approve the minutes from the January Special Meeting. Motion carried.

CFSI - Chief Wall

Chief Wall reviewed the list of interested attendees and asked for changes. There were none.

Award and Scholarship Committees - Chief Wall

Chief Wall reviewed the committee assignments, and strongly encouraged the committees to bring in VCOS members to assist with the committee.

Action Item: Submit an update on the committee for the April call with information on timeline and first meeting.

Old Business

VCOS Booth Schedule: Chief Rush updated the board on the booth schedule. It will consist of NY Chiefs, New England Chiefs, and FDIC. Chief Wall volunteered to help at the NY Chiefs booth, if someone was needed. Ms. Ameen informed the board that the VCOS had a full table at the Virginia Fire Chiefs conference in Virginia Beach.

The Future of the VCOS: Chief Wall updated the board that a meeting was held with group leaders, and that more information will be provided on the April call.

Health and Wellness Meeting: Chief Wall shared that he received a confirmation from the Safety, Health and Survival Section about their commitment for the project, he is waiting to hear back from the EMS section. The group is planning on having a call Monday, March 12 or Tuesday, March 13.

New Business

Endorsement Vetting Committee: Chief Catrambone had to leave the call early, so Chief Windisch provided an update. The questions were sent out to the chiefs requesting the VCOS board to endorse them. There was discussion on who this entailed.

Action Item: The Endorsement Vetting Committee is to submit a timeline by the April call.

Request for Endorsement: Chief Wall shared with the board that he received a request for the VCOS board to endorse Chief Randy Larson for the Safety, Health and Survival Section's board.

Motion by Chief Flynn and seconded by Chief Windisch to endorse Chief Randy Larson for the Safety, Health and Survival Section's board. Motion carried with 1 abstention.

Roundtable, Announcement, Committee/Project Updates

Chief Cowger: The Be Inclusive Committee is still working on a draft poster for Symposium in the West.

Chief Windisch: How many posters are left to make?

Chief Cowger: We will be producing this one for Symposium in the West then we will be creating the final one for FRI this year. We are planning on doing a checklist for the final poster.

Chief Wall: Chief Cowger has requested the VCOS board to cover a one night hotel stay following CFSI to attend a meeting with the NVFC.

Motion by Chief Flynn and seconded by Chief Windisch to provide Chief Cowger one hotel night to meet with and provide a report to the NVFC. Motion carried.

There was discussion on the motion.

Chief Black: The strategic meeting is next week. I am looking forward to it. The IAFC board meeting will be following the strategic meeting.

Chief Flynn: I am continuing to work with Chief Buckman in preparing for the Yellow Ribbon Report meeting in April.

Ms. Bragiel Cozad: We (the IAFC) are moving to the new building beginning Friday. This move should not affect you, but while the servers are down you may encounter problems logging into the website. We will be working to limit the amount of time the servers are down and will be getting them back up as soon as we can.

Ms. Ameen: We are very excited to be moving to the new office. Monday morning, we will be unpacking and should be back to 100% by Monday afternoon. We will be working on Friday during the move.

Chief Wall: The election nomination period is closed. The election committee is working on vetting and validating the candidates. Candidates names should be announced soon. I have a question about the February minutes and if we need to edit them. The minutes show the 10 Cancer Commandments report on the consent agenda, but we had discussion and changes were made. Do we need to make a motion on the next call to remove the report from the consent agenda on the minutes?

There was discussion on Chief Wall's inquiry.

The meeting ended at 5:29 PM Eastern Time.

The next meeting will be Wednesday, April 11 at 4pm ET.