



SPECIAL EVENTS RESPONDER LOGISTICS AND SUSTAINMENT CHECKLIST

Major events place sustained demands on responders long after the initial staffing plan is built. Extended standing assignments, heat, weather exposure, delayed relief, limited restroom access, missed meals, vehicle idling, supply depletion, and poor rehab planning can degrade performance even when staffing numbers look adequate on paper. This checklist is intended to help fire service leaders and partner agencies plan for the practical needs that keep responders functional, safe, and operational throughout the event.

Months Prior

- Identify responder feeding, hydration, restroom, rehab, relief, and vehicle sustainment needs.
- Assign responsibility for logistics support and resource requests.
- Determine where responders will stage, eat, rehab, rotate, and refuel.
- Build responder sustainment into the event plan.

Weeks Prior

- Confirm meal plans, hydration supply points, restroom access, and rehab locations.
- Establish relief plans for fixed posts, medical teams, command staff, and prolonged assignments.
- Review vehicle fueling, maintenance checks, and resupply needs.
- Identify who will monitor water, ice, fuel, and medical consumable levels.

Operational Period

- Confirm feeding, hydration, restroom, rehab, and relief plans at the start of each period.
- Ensure supervisors know how to request relief and logistics support.
- Verify staging areas remain usable and accessible.
- Reconfirm vehicle readiness and supply status before peak periods.



During Operations

- Rotate crews before fatigue affects performance.
- Maintain access to water, meals, restrooms, and rehab for all assignments.
- Track extended commitments so relief is deliberate, not informal.
- Adjust support plans for weather, crowd movement, and event changes.

Recovery

- Refill fuel, medical supplies, hydration stocks, and rehab materials before the next period.
- Capture sustainment shortfalls and update plans based on what was learned.